VHL UK/Ireland
THE CURE FOR CANCER IS IN OUR GENES

Minutes of the Trustee Meeting

VHL UK/Ireland Committee

Thursday 4 August 2016, 7.30 p.m. by Skype Conference Call

Present: Graham Lovitt, Chair, Trustee
Roxanne Bonin, Co-Chair, Marketing & Fundraising Officer, Trustee
Janice Hepworth, Co-Chair, Secretary, Trustee
Nat Mason, Co-Chair, Treasurer, Trustee
Gloria Proby, Co-Chair, Trustee
Amy Henson, Trustee
Ellen Wentworth, Trustee
John Hepworth, Trustee

This is a true copy of original signed chair 21/8/2016

1. **Apologies** – were received from Tony Horton and Elaine Graham.

2. **Amendment to Charities Commission Constitution** - the following resolutions were agreed:

Resolution 1 – It is in the best interests of the charity to be also registered in the Republic of Ireland.

Background: When the charity was conceived with the name VHL UK/Ireland it immediately provided patient support for both the UK and Ireland. The charity registered in Ireland will raise the charity's profile there and facilitate the opening of an additional bank account and access to other fund-raising opportunities.

Resolution 2 – Formal approval of these 3 additional clauses as required by the Ireland Charities Regulatory Authority (CRA) in the charity's constitution.

7.4 Ireland Charities Regulatory Authority - Standard clauses for constitutions of organisations (other than companies) and trusts

Income and Property

The income and property of the body shall be applied solely towards the promotion of main object(s) as set forth in this Constitution. No portion of the body's income and property shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to members of the body. No charity trustee* shall be appointed to any office of the body paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the body. However, nothing shall prevent any payment in good faith by the body of:

a) reasonable and proper remuneration to any member or servant of the body (not being a charity trustee) for any services rendered to the trust/body;

b) interest at a rate not exceeding 1% above the Euro Interbank Offered Rate (Euribor) per annum on money lent by charity trustees or other members of the body to the body;

c) reasonable and proper rent for premises demised and let by any member of the body (including any charity trustee) to the trust/body;

d) reasonable and proper out-of-pocket expenses incurred by any charity trustee in connection with their attendance to any matter affecting the body;

e) fees, remuneration or other benefit in money or money's worth to any Company of which a charity trustee may be a member holding not more than one hundredth part of the issued capital of such Company;

f) Nothing shall prevent any payment by the body to a person pursuant to an agreement entered into in compliance with section 89 of the Charities Act, 2009 (as for the time being amended, extended or replaced).

*charity trustee as defined by section 2(1) of the Charities Act, 2009

8.7 Ireland Charities Regulatory Authority – Required Clause

Winding-up

If upon the winding up or dissolution of the body there remains, after satisfaction of all debts and liabilities, any property whatsoever, it shall not be paid to or distributed among the members of the trust/body. Instead, such property shall be given or transferred to some other charitable institution or institutions having main objects similar to the main objects of the body. The institution or institutions to which the property is to be given or transferred shall prohibit the distribution of their income and property among their members to an extent at least as great as is imposed on the body under or by virtue of Clause 7.4 hereof. Members of the body shall select the relevant institution or institutions at or before the time of dissolution, and if and so far as effect cannot be given to such provisions, then the property shall be given or transferred to some charitable object with the agreement of the Charities Regulator. Final accounts will be prepared and submitted that will include a section that identifies and values any assets transferred along with the details of the recipients and the terms of the transfer.

9.4 Ireland Charities Regulatory Authority – Required Clause

Additions, alterations or amendments

The organisation must ensure that the Charities Regulator has a copy of its most recent governing instrument. If it is proposed to make an amendment to the governing instrument of the organisation which requires the prior approval of the Charities Regulator, advance notice in writing of the proposed changes must be given to the Charities Regulator for approval, and the amendment shall not take effect until such approval is received.

Signed: ______________________________ Dated 21st August 2016

Graham J Lovitt – Chair